



The WAVE Group Picnic Area Procedures and Fee Schedule

The Wave has several Group Picnic Areas available for use. These picnic areas require a reservation and are booked on a first come, first serve basis. The Picnic Area Use Policy establishes rules, regulations, procedures and fees governing use of The Wave Group Picnic Area.

Hours of Rental Use

1. The Group Picnic Areas are all-day rentals: 11:00 am – 6:00 pm.
2. Group Picnic Area must be cleaned and vacated by 6:00 pm.
3. Group Picnic Areas have a maximum capacity of 50 guests.

How to Make a Reservation

Please note that the City requires the applicant, not another party, to complete all transactions.

1. To make a reservation, a Picnic Area Use Application and full payment of rental fees must be submitted in person at The Wave, 4201 Central Parkway, Dublin, CA 94568, during business hours.

Payment Schedule

1. Payment of rental fees must be made at the time the application is submitted.
2. Payments may be made by VISA, MasterCard, American Express, Discover, money order or cash.

Cancellations, Changes and Refunds

1. Cancellation requests must be made in writing by the applicant (emails submitted from the applicant's email address are acceptable).
 - a) If the request is received four business days or more prior to the rental date the rental fees will be refunded, less a \$5.00 processing fee.
 - b) If the request is received less than four business days prior to the rental date the applicant will forfeit rental fees.
2. Rental fees will not be refunded due to rain.
3. Reservations may not be transferred, assigned, or sublet.

General Rental Information

1. Group Picnic Rentals will only be issued to adults. A responsible adult from the group must supervise the picnic area for proper use during rental hours. Groups Birthday Parties must be supervised by a ratio of two (2) adults for each twenty (20) minors while they are inside the park.
2. Park facilities other than the reserved picnic areas are open to the public.
3. Outside food and beverages are not allowed in park.
4. SMOKING IS PROHIBITED inside the park.
5. It is prohibited to paste, tack, glue or post any sign, placard, advertisement or inscription, or to erect any sign in the park.
6. Use of amplification equipment is not allowed.

The City of Dublin reserves the right to deny the use of City Picnic Areas to any person or group if such use is deemed to be contrary to the best interest of the City, the facility, and/or Dublin residents.

Applicants should thoroughly review the Group Picnic Area Use Policy to become familiar with all rental fees, policies and procedures.

Be sure to bring your approved Group Picnic Area Receipt with you on the day of your event.



The WAVE Group Picnic Area Rental Application

City of Dublin - Parks and Community Services Department
4201 Central Parkway, Dublin, CA 94568
(925) 574-4800

Rental # _____

APPLICANT INFORMATION

Last Name: _____ First Name: _____
Address: _____ City: _____ Zip Code: _____
Contact Numbers: Daytime _____ Evening _____ E-Mail: _____
Have you rented one of our facilities before? Yes No

RENTAL FUNCTION INFORMATION

Name of Function: _____
Anticipated Attendance: _____ Children in Attendance: _____
Date Requested: _____ Day of Week: SAT SUN MON TUE WED THU FRI
Type of Function: Family Picnic Corporate Picnic Fundraiser Youth birthday Adult Birthday
 Other: _____
Area Requested: Group Picnic Area 1 Area 2 Area 3 Area 4 Area 5
Birthday Party Package Add-on: Yes No Number of guests attending (Minimum required, 8) _____
Planned Hours of Birthday Party: 11:00am-2:30pm 2:30pm-6:00pm

PAYMENT INFORMATION

DATE: _____ TOTAL AMOUNT DUE: _____ CASH: _____ CHECK #: _____
MONEY ORDER #: _____ CREDIT CARD: Visa MasterCard Discover

The undersigned, hereby agrees to be responsible for any damage to the facility occurring during and by this use, and agrees to be responsible for the conduct of all persons attending this function. Applicant further agrees to be responsible for any accident or injury occurring to anyone during and by this use, and agree that the City of Dublin, its officers and employees, shall not be responsible for any such injury or loss, except as arises from the sole willful act, omission or sole negligence of the City of Dublin, its officers or employees. The undersigned has received a copy of the Sports Field Use Policy and agrees to comply with the rules and regulations listed therein.

Signature of Applicant

Date